

## **Middle/Upper School English Instructor**

### **Job Description:**

The Donoho School is seeking a passionate and dedicated Middle/Upper School English Teacher. The English Teacher will be responsible for designing and delivering high-quality instruction in grammar, writing, literature, critical analysis and/or elective offerings. Opportunities to teach Advance Placement courses may also be available to qualified candidates. The ideal candidate should possess strong content knowledge, instructional skills, leadership skills, and a commitment to meeting the needs of the Donoho family.

### **English Teacher Responsibilities:**

- Designing, developing, and delivering quality, rigorous English lessons that align with school curricular standards.
- Assess student learning and progress through various formative and summative assessments, providing timely and constructive feedback to students and parents
- Establish and maintain a positive learning environment that fosters respect, collaboration, and active participation, while managing classroom behavior and promoting a culture of academic excellence.
- Collaborate with colleagues, including other teachers and administration, to share best practices, align curriculum, and support student learning.
- Utilize technology to maintain accurate grade reporting, innovative learning experiences, and promote responsible digital citizenship
- Perform other duties essential to contributing to the school community such as attending various school activities, maintaining open lines of parental communication, sponsoring clubs/student groups, and fulfilling other duties as assigned by the Director/Head of School

### **Qualifications:**

- Bachelor's degree in Education, English, or related field; Master's degree preferred
- Previous experience teaching English at the middle/secondary level or collegiate level instruction highly desired
- Strong knowledge of English content and pedagogy, including best English practices and curriculum development and desire to continue life-long learning
- Excellent communication, interpersonal, and presentation skills, with the ability to engage and motivate students in literary learning
- Flexibility and adaptability to meet the changing needs and demands of the school community

