

PreK TEACHING ASSISTANT (Part-Time)

Position Summary:

The Donoho Lower School is seeking candidates for a **Part-Time TEACHING ASSISTANT** in our **PreK program for the 2025-2026 school year**. The hours are 7:30 am to 12:30 pm.

REQUIREMENTS

The ideal applicant will possess the following:

- A warm and friendly personality
- The ability to relate well to students, parents, and colleagues
- Good attention to detail and organizational skills

JOB RESPONSIBILITIES

- Assist in the implementation of the daily program under the direction of the teacher
- Work with small groups or individual students in a variety of ways
- Prepare needed materials and supplies
- Participate in classroom related activities
- Lead the class when the teacher is absent
- Attend meetings as assigned
- Participate in programs for professional growth

Interested candidates should submit a letter of interest, resume, and three references to Jean Jaudon, Head of Lower School

jean.jaudon@donohoschool.com